

January 15, 2025
TOWN OF AVILLA
AVILLA TOWN COUNCIL
108 S. Main St. Avilla, IN 46710

THOSE PRESENT: Philip Puckett Jr., William Krock Jr., Andy Uhl, Brian Carroll, Rita Grocock, Adam Dunlap, Kierston Wright, Kevin Kelly, Mike Hensinger, Chris Arnett, Brandon Bryant, Bob Hardy, Brandon Depoy, Casey Kintz, Brian Keen, Melissa Bryant.

Town Council President, Philip Puckett, Jr. called the meeting to order at 6:00 P.M.

The Pledge of Allegiance was recited.

Claims in the amount of \$473,547.63 were submitted to the council for approval. William Krock, Jr. made a motion to approve the claims as submitted, Andrew Uhl seconded the motion.

Vote: Ayes 3 – Nays 0

Approval of the minutes from December 18, 2024, was submitted to the council. Andrew Uhl made a motion to approve the minutes as submitted. William Krock, Jr. seconded the motion.

Vote: Ayes 3 – Nays 0

Town Mangers Report – Adam Dunlap gave his report for the month.

Adam Dunlap, Town Manager, asked the council for permission to pay Benson Communications \$9063.41 for a portion of the work that has been completed on the computer installation project. William Krock, Jr., made a motion to approve the payment. Andrew Uhl seconded the motion.

Vote: Ayes 3 – Nays 0

Superintendent's Report – Brian Carroll gave his report for the month.

Brian Carroll, Superintendent, reported to the council that he would like to start getting quotes for electrical infrastructure improvements. He listed the areas of town they will focus on for the project. Brian said he is going to try and keep the cost for this project under \$300,000.

Superintendent, Brian Carroll, informed the council that the town needs a new contract for electrical approved for services with EN Engineering (formally Spectrum Engineering) for the year 2025. He is asking them to approve, but not to exceed \$10,000. William Krock, Jr. made a motion to approve hiring them for 2025 not to exceed \$10,000. Andrew Uhl seconded the motion.

Vote: Ayes 3 – Nays 0

Brian Carroll, Superintendent, advised the council that the town also needs a new contract for water and wastewater for the year 2025 with Tanner Consulting. He asked the council to approve a contract with them, not to exceed \$10,000. Andrew Uhl made a motion to approve the contract not to exceed \$10,000. William Krock, Jr. seconded the motion.

Vote: Ayes 3 – Nays 0

Superintendent, Brian Carroll, informed the council up an upcoming Alliance Conference in French Lick, Indiana on 3/11/2025 – 3/13/2025, that he would like permission to attend. The Town Council verbally approved of this for him.

Brian Carroll, Superintendent, informed the council that he received a quote from Nordan Construction to repair the gazebo at the park. The repair consists of replacing the wood ramp on the south side of the gazebo with a concrete one. The cost for this is \$3350. William Krock, Jr. made a motion to approve this and to be paid out of the Park Fund. Andrew Uhl seconded the motion.

Vote: Ayes 3 – Nays 0

Town Marshall, Glen Wills, gave his report for the month.

Fire Chiefs Report – Casey Kintz, gave his report for the month.

Casey Kintz, Fire Chief, reported to the council that Clark Wakeman is now the Assistant Fire Chief. Bill Cane has stepped back for now but will still be a member of the Fire Department. He also informed them that Colin Harding is the Chaplain.

Fire Chief, Casey Kintz, presented the council with a quote from Hoosier Fire Equipment, Inc. for purchasing new Scott Air Paks for the department. There is a grant for these so the cost to the Fire Department is 10% for a total cost of \$12,524.78, William Krock Jr. made a motion to approve the purchase and to pay for them out of Public Safety. Andrew Uhl seconded the motion.

Vote: Ayes 3 – Nays 0

Casey Kintz, Fire Chief, received a quote from AMK Services for a Radio Template and Firmware. He indicated the cost of this is \$1655.00 and he would like to pay for this out of his equipment fund. Andrew Uhl made a motion to approve the purchase. William Krock, Jr. seconded the motion.

Vote: Ayes 3 – Nays 0

Fire Chief, Casey Kintz, informed the council of an upcoming Fire Chief Executive Training conference he would like to attend on February 24 – February 28, 2025. Casey said the cost for this would be minimal because the rooms and most of the meals were covered. The council approved him to attend the conference.

RDC Report – was given by Michael Hensinger.

Attorney Report – Bob Hardy, gave a brief report of what he has been working on for the town.

Clerk Treasurer – Rita Grocock, presented the council with the annual utility write-off report for approval. William Krock, Jr. made a motion to approve the annual utility write-offs. Andrew Uhl seconded the motion.

Vote: Ayes 3 – Nays 0

New Business:

The first item under new business was the election of the Town Council President for 2025. Councilman, Andrew Uhl, made a motion for councilman Philip Puckett, Jr. to continue for another year as president. William Krock, Jr. seconded the motion.

Vote: Ayes 3 – Nays 0

Next item on the agenda was the Town President Appointments to the Redevelopment Commission for 2025. Town Council President Philip Puckett, Jr. appointed Brandon Bryant, Randy Krock and Brandon Depoy to the commission.

William Krock, Jr. made a motion to appoint Michael Hensinger and Josh Lash as the Town Council appointees to the Redevelopment Commission for 2025. Andrew Uhl seconded the motion.

Vote: Ayes 3 – Nays 0

Next item on the agenda was utility rate studies to be performed for the Town of Avilla. We received three quotes for this. Baker-Tilly's quote came in at \$40K for all three utilities. Reedy Financial Group P.C. quoted \$15K and FSG Corporation's quote came in at \$20K. After a brief discussion Andrew Uhl made a motion to hire FSG Corporation for a cost of \$20K. William Krock, Jr. seconded the motion.

Vote: Ayes 3 – Nays 0

The next item on the agenda for the evening was the annual Insurance Renewal for employees. Black and Ramer Insurance quoted \$131,317.00 for 2025. This was an increase of \$19,953.00 from 2024. No other quotes were received by the Town Manager, Adam Dunlap. Andrew Uhl made a motion to accept the quote for \$131,317. and William Krock, Jr. seconded the motion.

Vote: Ayes 3 – Nays 0

The final item on the agenda for the evening was to set the 2025 Town Clean Up-day and Town Wide Garage Sale dates. Normally they would set the garage sale date the week before the clean-up so people can dispose of the items they did not sell. This year the garage sale dates are May 15 – May 17, 2025, and town clean-up is June 7, 2025. William Krock, Jr. made a motion to approve both dates. Andrew Uhl seconded the motion.

Vote: Ayes 3 – Nays 0

Open Discussion:

There were some questions raised as to who was responsible for the recycle bins on 4th Street. The town does not own the bins, they are owned by Northeast Indiana Solid Waste Management. However, Superintendent, Brian Carroll said the town is responsible for managing them.

With no further business to discuss for the evening William Krock, Jr. made a motion to adjourn at 7:15 P.M. Andrew Uhl seconded the motion.

Vote: Ayes 3 – Nays 0

AVILLA TOWN COUNCIL



Philip Puckett, Jr., Council President



Andrew Uhl, Council Member



William Krock, Jr., Council Member

ATTEST:



Rita Grocock Clerk -Treasurer